



Spring Conference Scholarship Application

Purpose: The NJAPPA Scholarship program awards scholarships to facilities professionals based on demonstrated financial need and an expressed interest in pursuing professional development.

Criteria: The facilities professionals eligible for assistance must be employed at a New Jersey educational institution, have been in the field of educational facilities management for a minimum of 2 years, in a supervisor level or higher with decision making authority, and have not received an NJAPPA scholarship to any event in the past 3 years. Applicants must submit a scholarship application on the form provided by NJAPPA. Applicants must receive an approval signature from their supervisor prior to submitting final paperwork to NJAPPA.

Guidelines: A maximum of five (5) Scholarships will be awarded for the registration fee to the conference and two nights of lodging. Scholarships will be awarded to applicants meeting the required qualifications on a 'first come, first served' basis. A maximum of two (2) scholarships may be awarded per institution. **Travel and other expenses are the responsibility of the institution or attendee and are not included in the Scholarship award.**

Amount: Each scholarship awarded will provide the recipient free registration and two nights of hotel accommodations paid for by NJAPPA.

Deadline: This application deadline is **February 1, 2024**. Recipients will be notified by **February 12, 2024**. *(Kindly wait for notification prior to registering for the conference).*

Directions: Please complete the application below and return via email to Tawanda Thomas, NJAPPA Director of Membership and Community Engagement at tawanda@ipo.rutgers.edu.

Additionally, (important) please provide a brief paragraph in your e-mail as to why you should be awarded a Scholarship to the NJAPPA 2024 Spring Conference. Applications received without a supervisor's signature will not be considered.

First Name: _____ Last Name: _____

Institution: _____ Title: _____

Address: _____

City: _____ State: _____ Zip/Postal Code: _____

Phone: _____ Email: _____

Years in Facilities Management: _____ years

Supervisor's Name: _____ Supervisor's Signature: _____

Have you received a scholarship award previously from NJAPPA? YES _____ NO _____

Was the last time you received an NJAPPA scholarship **before** 2021? YES _____ NO _____

Questions?

Please contact Tawanda Thomas, NJAPPA Director of Membership and Community Engagement at
tawanda@ipo.rutgers.edu