



BUILD YOUR LEADERSHIP TOOLKIT:
Essential Skills to Develop Strong Teams
14th Annual Spring Conference
 Seaview Resort, Galloway Twp., NJ

DRAFT | SCHEDULE-AT-A-GLANCE

WEDNESDAY, MARCH 29TH

04:00 PM – 06:00 PM	Registration
06:00 PM – 08:00 PM	Opening Reception and Facilities Jeopardy!
08:00 PM – 10:00 PM	Networking

THURSDAY, MARCH 30TH

07:30 AM – 08:30 AM	Registration and Breakfast – Main Dining Room
08:30 AM – 09:00 AM	Introduction of Board Members and Opening Remarks
09:00 AM – 10:00 AM	<p>Keynote Speaker -- Phil Van Hooser</p> <p>Too Busy for Details: <i>Stories & Strategies to Solidify Leadership Connection</i></p> <p><u>You will learn:</u></p> <ul style="list-style-type: none"> • Why your people want authentic connections and how to establish them • How active listening and honest communication build greater respect, trust, and relationships • The all-too-common “sins” which destroy leadership influence • The commandments impactful leaders habitually practice
10:00 AM – 11:00 AM	Break – Visit Tabletop Exhibits and Book Signing
11:00 AM – 12:00 PM	<p>Breakout Session PART I – Phil Van Hooser</p> <p>Be Heard: <i>The Questions and Answers That Get You More Than You Ask For</i></p> <p><u>You will learn to:</u></p> <ul style="list-style-type: none"> • Command the interest of decision-makers • Demonstrate your capabilities and credibility • Earn a voice in future conversations and decisions • Increase access to key players through growing influence and authority.
12:00 PM – 01:00 PM	Lunch – Main Dining Room
01:00 PM – 02:00 PM	Breakout Session PART II – Phil Van Hooser (continued)
02:00 PM – 02:30 PM	Break – Visit Tabletop Exhibits
02:30 PM – 04:00 PM	Team Building Event



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04:00 PM – 04:30 PM	Break – Visit Tabletop Exhibits
04:30 PM – 05:00 PM	<i>Business Partner's breakdown tables</i>
05:00 PM – 07:00 PM	Reception and Dinner
07:00 PM – 09:00 PM	Networking

FRIDAY, MARCH 31ST

08:00 AM – 09:00 AM	Breakfast – Main Dining Room
09:00 AM – 10:00 AM	<i>TECHNICAL SESSION PENDING</i>
10:00 AM – 10:15 AM	Break
10:15 AM – 11:45 AM	Sr. Facilities Leadership Roundtable <i>(Topics, participants, and description pending).</i>
12:00 PM	Final Remarks & Conference Conclusion